

# HINTON ST MARY PARISH COUNCIL

## Minutes of the Annual General Meeting held at Hinton St Mary Village Hall on Tuesday May 10th 2022 at 7 pm

*Present:-*

Chairman:- Kevin Jones (KB)

*Councillors:-* Steve Johnson (SJ) Susie Burbidge (SB) and Rob Bartlett (RB)

*County Councillor:-* Carole Jones

*Clerk –* Vivian Hitchmough (VH)

2 Members of the public

2022.12                    *Apologies*    Jo Curtis (JC)

2022.13                    *Election of Chairman , Vice Chairman and Councillors*

<i>Position</i>	<i>Name</i>	<i>Proposed</i>	<i>Seconded</i>
Chairman	Kevin Jones	SJ	RB
Vice-Chairman	Steve Johnson	KJ	RB
Councillor	Rob Bartlett	KJ	SB
Councillor	Susie Burbidge	KJ	RB
Councillor	Jo Curtis	KJ	SJ

Declaration of Office Forms were duly completed and signed. The Clerk signed as witness. These will be forwarded to Dorset Council

2022.14                    *Officers roles*

<i>Name</i>	<i>Role</i>	<i>Agreed</i>
Robbie Bartlett	Roads, drains, potholes,	KJ
Susie Burbidge	Village liaison ,Village Garden	KJ
Susie Burbidge	DAPTC representative	KJ
Jo Curtis	Planning	KJ
Steve Johnson	Defibrillator monitoring	KJ
Kevin Jones and Steve Johnson	SID maintenance and movement	RB
Steve Johnson	Defibrillator monitoring	KJ

2022.15                    Minutes of the Annual General Meeting of Tuesday May 11<sup>th</sup> 2021 were agreed as a true record and duly signed.

2022.16 Chairman Report

*It has been a relatively quiet year but the Parish Council meetings are now back to normal after the restrictions due to the Covid-19.*

*All seems to be going well in the village and we look forward to the opening of the White Horse shortly.*

*I would like to thank members of the Parish Council for their support through the year, Carole for her attendance and input and Viv our Clerk.*

2022.19 Annual return and draft accounts for the year to 31.3.2022

The draft accounts were prepared and reconciliation and copies were sent to Councillors. The internal audit had been completed. The balance at 31.3.2022 was £ 4893

The Annual Return and Governance statement were agreed and duly signed and approved for return. The public will have the opportunity to review the accounts and the dates will be posted on the Notice Board and on the website

*Proposed*

*Seconded*

*KJ*

*RB*

2022.20

*Asset Register and Risk Assessment*

RISK ASSESSMENT	Approved with no changes
Financial and Management Systems	Approved with no changes
Council assets	Approved with the addition of the Speed Indicator Device.
Asset Register	Approved with the addition of the SID
Annual Governance statement	Approved with no changes
<i>Proposed KJ</i>	<i>Seconded SJ</i>

He closed the meeting at 7.15 pm